

## Woodland Pond Phase II HOA Annual meeting Minutes: 7pm, 15 March 2021

### Agenda

- I. **Welcome and call to order: 7pm – President - Fred Sundstrom**  
Called the meeting to Order, welcomed all participants via teleconference. There were 13 attendees on the call. He then introduced the current Board (Fred Sundstrom, Susan Houston, and Aubrey Tarkington), ACS West Manager (Michelle Haab) and new Volunteers for the Board (Ray Hoffmeister, Craig Colombo). He also thanked Dorinda Davidson for her 2 years of volunteering on the Board. He then explained the agenda order and ability to ask questions and the Member Voice discussion Item
- II. **Quorum Certification:** 13 Telephonic Attendees and 36 Proxies (33 held by ACS West and 3 by the President). The 10% Quorum (21) was achieved.
- III. **Proof of Notice of Meeting:** Proxies and call-ins certified the requirement.
- IV. **Approval of the Minutes (2019 Annual Board meeting – no meeting in 2020 due to COVID restrictions):** The President asked for a motion to suspend the reading of the 2019 Meeting Notes and accept them as posted. Motion was made by Susan Houston, The President called for the vote and it was approved.
- V. **Reports**
  - **President:** 210 properties in Phase II, 22 new homeowners in 2020
    - **Landscaping:**
    - Landscaping Contract recompetete – Atlantic Landscaping
    - Estate Care for flowers and bushes
    - Braeden Woods – Irrigation and well pump
    - **Dues** – remain at \$175
    - **Arch Standards:** Solar Panel installation rules added.
    - **Trash and Ruts:** thank the walkers who pick up and ASSN will fix ruts again this year in Common area; please report violators
    - **Communications with HOA:** website ([www.woodlandpond.org](http://www.woodlandpond.org)), letters, E-mail & Next Door – would like to expand email listings.
    - **Christmas Decorations** – expanding this year w/ lights
    - **Cypress Glen:** update (expanded see Member Voice)
    - **Beach/Nash Rd update:** Roundabout late 2022– Nash Rd extension – 2024
    - **Trees down on Nash Rd:** VDOT notified as they are in the RoW
    - **Concerns:** contact a member on the Board - #s on the website and Phonebook

- **Treasurer:** a/o 1 March 2021
  - Operating Funds: \$32,530     Reserves: \$43,099

The President mentioned that the Operating Budget for 2021 was \$31,750 – we are financially ahead of requirements. If you are interested in reviewing, the Budget and all relative documents are on the website.

- VI. **Introduction of Candidates:** all volunteers, elected for 1 yr
- Fred Sundstrom, Susan Houston, Aubrey Tarkington, Ray Hoffmeister & Craig Colombo
  - **Vote results:** 36 Proxy votes and 13 attendees voted for approval, no objections, Motion approved and all 5 volunteers elected to the Board .
- VII. **Unfinished Business:** No unfinished business from the 2019 Annual Meeting
- VIII. **New Business:** N/A
- IX. **Member Voice:** Concerns, questions, comments

A homeowner raised the issue of dogs wandering the streets, doing their business and not on a leash or under owner control. What can be done about it? He also raised the point about the Street light at Barrows Ridge and the Pkwy (broken globe). There was general discussion concerning the dog issue and that a method of communication the point to all owners would be sought. (Discussion with the other two Assn. Presidents). The street light issue will be called in to Dominion by the Board. The homeowner thanked the Board for their efforts. Issue with the Street light was called in to the Dominion hotline on Tuesday, 17 March.

A second homeowner wanted to discuss the issue of Cypress Glen development and the comments that had been made on Next Door (Public boat ramp, jet skis on the Lake etc. – see Next Door discussion) The President explained what he knew about Cypress Glen and how it was affecting Phase 1 (connection via Waterfowl Flyway, and the Lakefront Assn. Public boat ramp & jet skis – no, lake access from lakefront property owners and RPA enforcement), what the concerns were, actions already taken by the President of the Lakefront Association. He made his comments and asked Pete Janek, Treasurer of the Lakefront Assn, also on the teleconference to correct any statements he made. Pete said all were correct. The only effect on Phase II expected was increased traffic along Nash and Beach Rd

General member Comments: Thanks to the Board

- X. **Next Meeting:** Qtrly Meeting: 7pm, 14 June 2021 via call in. Written Notice will be sent to Phase II homeowners
  
- XI. **Adjournment:** The President thanked everyone for attending, asked for a Motion to adjourn, it was moved, seconded and approved.

Meeting Adjourned at 7:26 pm Fred Sundstrom, President, WP Phase 2 HOA