

**Woodland Pond Phase II HOA Quarterly Board Meeting: 7pm, 13 Sept 2021**  
**(Virtual Meeting)**

**Agenda/Minutes:**

**1. Welcome and call to order: 7pm**

- 2. Establish Quorum:** Fred Sundstrom, Susan Houston, Aubrey Tarkington, Ray Hoffmeister, Craig Colombo – Board members present

**Homeowners:** Maddie Yarbough, Tyrone Clairborne, Carol Hallock, Curt Powell and Sally & Dan Gorby

- 3. Approval of the Minutes: NA,** June meeting was a “Homeowner issues discussion” session – only issue was the status of Cypress Glen.

**3. Reports**

a. **President:** Damaged tree removal letter sent to all homeowners, Contract renewals and new contracts update under **New Business**

b. **Treasurer:** Michelle Haab (ACS West):

**Operating Funds remaining:** \$17,568.36    **Reserve Funds:** \$ 43,131.76

Operating funds includes the \$5,000 planned for movement to the Reserves at the end of the calendar year.

**5. Old Business:**

- a. N/A

**6. New Business:**

- a. Damaged tree removal – individual letters will be sent to homeowners who still have damaged trees that need to be removed
- b. Landscaping contract w/ Atlantic Landscaping – renewal discussion – no concerns or complaints, other than tire tracks caused by mowing on wet grass; discussed with owner of company
- c. Flower and bushes for Nash Rd entrance – renewal discussion – no concerns or complaints
- d. Irrigation – renewal discussion – no concerns or complaints, other than installation of a rain sensor and change timing of watering

**New Contracts:**

Fence painting – discussion concerning the “who” and future action

Tree pruning – discussion concerning the “who” and future action

Website manager – discussion concerning the “who” and future action

**7. Member Voice:**

- a. Homeowners mentioned companies that might be able to assist with the efforts in new contracts awards to be sent to the President
- b. Homeowner expressed concern over lawn mower damage done on rainy days – to be discussed with Atlantic Landscaping owner
- c. Homeowner recommended a rain sensor for the irrigation system – to be purchased

**8. Next Meeting:** Qtrly Meeting: 7pm, 13 Dec 2021 – Virtual

**9. Adjournment:** 7:20pm